



ZENDER ENVIRONMENTAL HEALTH AND RESEARCH GROUP INTRODUCES....

The Rural Alaska Community Environmental Job Training Program (RACEJT)

Training takes place in Anchorage
March 19-30 & April 16-27, 2012

Accepting 20 students per year

Applications available at:
www.zendergroup.org/racejt.html

Contact:

Kim Govig

kgovig@zendergroup.org

907-717-4754

For more information

ZENDER
ENVIRONMENTAL



Assisting underserved communities in developing programmatic capacity and community resiliency in environmental health issues

308 G Street, Ste. 312
Anchorage, AK 99501

Phone: 907-277-2111
Fax: 1-877-335-6780
www.zendergroup.org

The purpose of the RACEJT program is to provide environmental training and employment for residents in rural communities impacted by environmental health issues.

STRUCTURE OF TRAINING PROGRAM

Two 2-week training sessions: To complete the program, Trainees will attend the core classes March 19-30, 2012 and then will split into two different training tracks for the second session beginning April 16, 2012.

Solid / hazardous waste management and response (SHWMR)

Geared toward individuals interested in managing, inventorying, cleaning, and responding to open dump sites and other solid waste facilities. Participants will learn management strategies specific to small village waste facilities, including planning and implementing recycling and composting, as well as operation of landfill and collection systems.

Facility and home environmental health (FHEH)

Designed for individuals interested in indoor structural environmental health, energy efficiency, and the construction trade. The individual will be qualified to work construction projects to demolish dilapidated structures and construct new energy efficient housing. They will also be qualified to initiate their own energy efficiency, lead inspection, or asbestos inspection and abatement business for local households and businesses.

COURSES INCLUDE:

- ◆ **HAZWOPER**
- ◆ **Solid and Hazardous Waste Management**
- ◆ **Leaking Underground Storage Tank Awareness**
- ◆ **Treatment Technologies**
- ◆ **Heavy Equipment Operation In the Landfill**
- ◆ **Freon Removal**
- ◆ **Spill Response**
- ◆ **Confined Space**
- ◆ **Fuel Tank Inspection and Maintenance**
- ◆ **Lead Paint Renovation and Repair**
- ◆ **Asbestos Inspection and Abatement**
- ◆ **Energy Efficiency and Weatherization**

RACEJT requires that you be placed in a job following completion of the coursework. While having a job lined up is not a requirement, it will give you priority during the screening process. We will provide assistance with job placement.



Rural Alaska Community Environmental Job Training Program (RACEJT)

APPLICATION INFORMATION

The RACEJT program provides environmental job training to increase local rural community employment in contaminated site cleanup, waste management, and other environmental and "green industry" jobs. Applicants will be required to attend the core classes, and then attend one track:

Core Classes	Waste Management Track	Healthy Facilities Track
<ul style="list-style-type: none"> ○ Hazardous Waste Operations and Emergency Response (HAZWOPER) 	<ul style="list-style-type: none"> ○ Heavy Equipment and Landfill Operations 	<ul style="list-style-type: none"> ○ Lead Paint Remediation and Repairs
<ul style="list-style-type: none"> ○ Solid and Hazardous Waste Management 	<ul style="list-style-type: none"> ○ Freon Removal 	<ul style="list-style-type: none"> ○ Asbestos Inspection
<ul style="list-style-type: none"> ○ Leaking Underground Storage Tanks 	<ul style="list-style-type: none"> ○ Confined Space 	<ul style="list-style-type: none"> ○ Asbestos Abatement
<ul style="list-style-type: none"> ○ Alternative Treatment Technologies for Site Remediation and Cleanup 	<ul style="list-style-type: none"> ○ Fuel Tank Inspection and Maintenance 	<ul style="list-style-type: none"> ○ Energy Efficiency and Weatherization

PARTICIPANT ELIGIBILITY

- Must be a resident of a rural Alaska Native community (defined as 30% or greater Alaska Native population).
- Must be unemployed or under employed (less than 20 hours/week).
- Must 18 years of age or older, or an emancipated minor.
- Must be able to attend two - 2 week training sessions in Anchorage on March 19-30 and April 16-27, 2012.
- Must have a high school diploma or GED or obtain a GED by Feb 7th, 2012.
- If you don't have a GED or diploma, you must earn a National Career Readiness Bronze Certificate through the Alaska Work Keys Assessment at your local Job Center or take the Test for Adult Basic Education (TABE) through your regional Adult Basic Education Program by Feb. 7th, 2012. We can help you contact these programs.
- Much of the environmental work for which you are being trained requires heavy lifting and working outdoors. You must be physically fit and be able to work in confined spaces and wear a mask respirator. If you are unable to perform heavy lifting or other essential job functions, and you have an employer who is willing to

hire you for modified job duties that accommodate your limitations, you may submit an employer letter stating this, and you will still qualify for the program.

- Must consent to a criminal background check.
- If accepted, must provide your social security number for graduate tracking purposes.
- Must provide 2 completed personal reference forms found in the application packet.

ELIGIBILITY FOR PROGRAM PRIORITY ACCEPTANCE

- The purpose of this training program is that you are placed in a job following completion of the coursework. To obtain priority for program acceptance, you need to identify a specific job opportunity for which an employer will hire you once you are trained.
- To document this job, you will need to arrange for your potential employer to attend your phone interview (described below). If this is not possible, you must provide a letter from a Tribal or City Council or other employer (Project contractors, corporations etc.) that recommends you to the program and confirms they, or a Project contractor, plan to hire you following the completion of the training program.
- Please note that while it gives priority for acceptance, having a job lined up is not a requirement of the program. We will be able to assist you with job placement if needed.

APPLICATION PROCESS: DEADLINE IS FRIDAY, JANUARY 20, 2012

Step 1: Attend an optional RACEJT informational teleconference on December 16th at 2pm or January 9th at 10am for questions and answers. **Teleconference line: 1-800-309-2350 Conference ID: 52626.** You may also contact us with your questions.

Step 2: Complete and submit the application form with any method by the application deadline of Friday, **January 20, 2012:**

- Mail to: Zender Environmental Health and Research Group
308 G St. Ste. 312
Anchorage, AK 99501
- OR Email to: RACEJT Training Coordinator: Kim Govig,
kgovig@zendergroup.org
- OR Fax to: 1-877-335-6780 / Attention RACEJT

Step 3: Make sure the 2 people filling out your personal reference forms submit the forms directly to us by the application deadline of **January 20th, 2012.**

Step 4: Attend a short telephone interview with the RACEJT Selection Committee in February.

Step 5: You'll be notified if you are tentatively accepted to RACEJT by or before February 20, 2012. We will work with you to complete the program approval requirements.

TRAVEL FUNDING

The course tuition and materials are provided free. Were you employed at any time in the past 5 years in a job that was covered by unemployment insurance? Then we can fund your airfare, meals, and lodging. For other applicants, we will be able to pay most or all of your travel. We will finalize our Travel budget by mid-January. If you are not funded fully for travel, a number of service programs and organizations provide travel funding for training purposes. Some resources for additional travel funding are listed on our website www.zendergroup.org/racejt.html.

PHONE INTERVIEW

If review of your application determines you are eligible, **you will be contacted within 3 days** of application receipt to schedule a phone interview. The phone interview will last 20 - 30 minutes and will consist of basic, non-technical questions. You will be provided an informational factsheet when we schedule the interview.

If you have a potential employer, you must arrange for them to attend (by phoning in or person). If your future employer cannot attend the interview, they must provide us a letter stating their commitment to hire you. Without employer attendance or committed letter, you will receive a lower ranking score to program acceptance. If you have questions concerning this policy, you may contact us before or after you submit an application.

To screen everyone and complete the selection process by Feb 20, 2012, we need to contact you to schedule your phone interview within 3 days of your application. It is critical to provide a working contact number or message phone that we can use to reach you.

MORE INFORMATION

We highly recommend attending one of the two informational teleconferences (See Application Process Step 1 above for dates, times, and phone-in information). For more information about the RACEJT program, Alaska Work Keys, Adult Basic Education, Eligibility and Priority Ranking Requirements, Application Process, Travel Funding, and a list of frequently asked questions you may also visit our website www.zendergroup.org/racejt.html or [contact](#) us below:

Autumn Bryson, Program Manager

Ph: 444-1276

Email: abryson@zendergroup.org

Kim Govig, Training Coordinator

Ph: 717-4754

Email: kgovig@zendergroup.org



APPLICATION FOR THE RURAL ALASKA COMMUNITY ENVIRONMENTAL JOB TRAINING PROGRAM

The application is a confidential document and will be used to evaluate whether you are eligible to participate in the training program funded by the U.S. Environmental Protection Agency (EPA). All information is kept confidential and will not be shared with anyone outside the staff. Information will also be used for reporting purposes required by EPA. Please answer all questions correctly.

SECTION 1: PERSONAL INFORMATION

If you are found to be eligible, **you will be contacted within 3 business days to schedule a short phone interview.** You **must** provide us a reliable way to quickly contact you. If you give a message phone number, please be sure that you will receive your messages. If we are unable to reach you, you will be dropped from the program. If you receive a message from us, you will need to call us back within 2 days.

Last Name	First Name	Middle Name	
Address	City	State	Zip Code
Phone Number & Best time to call	E-mail address (if any)	Preferred method of contact	

SECTION 2: OPTIONAL INFORMATION

RACEJT is open to all individuals meeting the listed eligibility criteria found in the Application Information Sheet. We wish to ensure that everyone has equal access to the RACEJT Program. The following will be used to assess whether we are reaching all eligible persons. It will not be used in selecting applicants.

What is your ethnicity? Alaska Native/American Indian White African American
 Hispanic/Latino Asian Other

Age Range? 18-24 25- 39 40 – 50 50+

Gender? Male Female

Are you a Military Veteran? Yes No

SECTION 3: AVAILABILITY TO PARTICIPATE

Are you available for training in Anchorage during March 19-30 and April 16-27? Yes No

What training track are you most interested in? See the informational flyer for track descriptions.

Solid and Hazardous Waste Management and Response

Facility and Home Environmental Health



2. Previous employer: _____

Supervisor: _____

Address: _____

Job Title or description: _____

Wages per hour: _____ Hours worked per week: _____

Employed from: _____ to _____
(Date started) (Date ended)

3. Previous employer: _____

Supervisor: _____

Address: _____

Job Title or description: _____

Wages per hour: _____ Hours worked per week: _____

Employed from: _____ to _____
(Date started) (Date ended)

SECTION 7: FUTURE EMPLOYMENT

Having a potential job lined up is not a requirement, but it will give you priority during the selection process. If you have a potential job, we ask that your future employer participate in the screening interview or provide a letter stating their commitment to hire you. Please note that if you do not know of any future employment, we will provide assistance in job placement.

Do you have a potential employer if you are able to complete the training? ___Yes ___No

What is the name of the company, organization, or government that you are seeking employment with?

Please provide a description of the job you will be performing.

SECTION 8: PERSONAL REFERENCES

You must have two people submit personal reference forms directly to us (included in application packet).

Did you arrange for two people who know you to fill out a reference form? ___Yes ___No



SECTION 9: HEALTH QUESTIONS

This program trains workers who may be required to do manual labor or may have to wear respirators (facemasks) and heavy enclosed clothing for their job. For most of the potential jobs for which you are being trained, you must be able to lift repeatedly and routinely 15 – 25 lbs. If you have a beard you must shave it for the respirator fit test. Good physical health is essential for this line of work. If you have health limitations, but your future employer is aware of them, we ask that you provide a letter from your future employer to excuse you from the fit test portion of the training. Please note that we will accommodate anyone with a disability(s) that does not affect performance of the essential functions of the jobs for which you are being trained.

Do you have any health problems or disabilities that would prevent or keep you from completing this training? Yes No

If yes, please explain _____

SECTION 10: TRAVEL FUNDING

RACEJT can provide scholarships or other funding for airfare and/or lodging & meals. The questions below will assist us in determining our travel funding budget.

If you are Alaska Native, what is your Regional Nonprofit Association?

Have you worked at a job that was covered by unemployment insurance at any time in the last 5 years? Yes No

SECTION 11: CERTIFICATION

Please read carefully the following statement before signing.

I, _____, state that the information I have given on this application is true and correct to the best of my knowledge. This program requires that I commit to four weeks in the training program (two 2-week sessions). I understand that there is zero tolerance for drug and alcohol use affecting attendance and performance during the training. I understand that appearing intoxicated during the training or causing disruption of instruction or of the other attendees will result in removal from the training. I understand that failure to complete this training program may result in the reimbursement of the cost on my part to the entities that have provided for me. Failure to comply with any of these terms will result in termination from the program.

Signature

Date

Thank you! We appreciate your application to our program.

RACEJT is an Equal Opportunity Employer/ Program Auxiliary Aids and Services are Available upon Request to Individuals with Disabilities.





Rural Alaska Community Environmental Job Training Program (RACEJT)

Personal Reference Form

I, _____, am completing this Personal Reference form for _____.

My address is:

My phone number or message phone is: _____.

Please answer the following questions; **your responses will be kept confidential.**

1. How long have you know him/her? _____

2. In what capacity do you know him/her? _____

3. What can you tell us about him/her? _____

4. Describe any of his/her notable strengths: _____

5. Describe any of his/her notable weaknesses: _____

Attach additional pages or write on the back if you need more space for any of your responses.

IMPORTANT: THIS FORM IS DUE BY FRIDAY, JANUARY 20, 2012

Please **fax** to 1-877-335-6780, OR e-mail to kgovig@zendergroup.org, OR mail to Zender RACEJT Program, 308 G St. Ste. 312, Anchorage, AK 99501

If you have any questions, please contact Kim Govig, Ph: 907-717-4754.



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